

**CLEAN-kWAT PROJECT
MINUTES OF 3rd MEETING IN Jerez (SPAIN),
15th and 16th March, 2018**

**Integrating Environmental Considerations into Energy
Systems Development**

Participants:

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JOSE M.DAZA, SONIA GARCIA CARRASCO, AELV, SPAIN

ŞAHİKA KARDAM, DENİZ CİLASUN, KALI, ANKARA, TURKEY

LÁSZLÓ MAGYAR, ENERGIACLUB, BUDAPEST, HUNGARY

**ALEKSANDRA SRETENOVIC, BRANISLAV ZIVKOVIC, UB BEOGRAD, BELGRAD,
SERBIA**

Meeting place : AELV's office

**Address : Centro de Negocios San Agustin, 3rd floor, Puerto Street,
Jerez de la Frontera**

MINUTES OF THE 3rd MEETING IN BUDAPEST

Welcome from AELV and brief explanation about Spain, Andalusia and Jerez

Activity 1 : Project Management and Administration by GIRESUN + ORKON

Orkon explain how coordinators of the intellectual outputs and project activities should carry out the report of each intellectual output and activities, according with the following format:

- with a cover page,
- with a table of contents,
- in 1 complete pdf format,

To be able to upload it to European Commission web-site as a single file.

And give a general view of the management of the project till now.

1) NATIONAL REPORT

2) CLEAN-kWAT BOOK (with questions & answers)

3) SHORT MOVIE (in mp4 format or any other movie format)

4) Knowledge, Skills and Wider Competences with Learning Objectives of the Professions

- ISCO Booklet,
- Output document

5) Testing reports covering multiplier events:

- Separate reports for each set of multiplier event (12 multiplier events, 12 reports),
- 1 final complete report

6) Evaluation reports:

- 4 meeting reports,
- 4 evaluation of activities reports,

- **1 complete report covering all the reports.**

7) Dissemination reports:

- **All dissemination materials in all languages;**
- **Separately,**
- **All in 1 file,**
- **Dissemination activities report, 1 complete report covering all the events performed by all partners.**

8) CLEAN-kWAT E-learning Portal with Energy, Environmental and European Components. is ready for using through following link: clean-kwat.moodlecloud.com

9) Orkon give information about multiplier events and dissemination activities in Turkey carry out by each Turkish partners, and provide information about how justify multiplier events (only with list of participants and declaration of expenses, but it's better if partners attach invoices in case of audit).

10)ORKON provide again the keys for justifying expenses. There are a discussion about pending payments with Giresum University because there are partners that haven't received the second payment after interim report. Giresum University agree to transfer the second payment after received a declaration of expenses for the first period and staff time sheet.

It's also clear that for travel expenses it's an unique cost and not real cost, but it's desirable to justify with invoices

Orkon will send TOR after 3rd meeting by mail.

Intellectual Output 01

National Reports

It's already done and upload to Dropbox and in the website, AELV suggest to upload in the web also the version of the National report in their own language.

Intellectual Output 02

Book on: "Integrating Environmental Considerations into Energy Systems Development"

And

Intellectual Output 04

Knowledge, Skills and Wider Competences with Learning Objectives of the Professions by RENAC

**The book is already done and translated in each partners language
Not all the partners are satisfied with the content of the book for justifying a full course.**

RENAC introduce IO4 and explaining de terms in ECVET framework, and how ECVET works (Qualification are obtained through Learning Unit that are composed by Learning outcomes).

There are an initial proposal from RENAC with 17 Learning outcomes (LO), but there are 6 LO non implemented because we might need to produce new chapters in the book and there aren't enough time and resources for do that.

RENAC explain that with the actual LO we can't provide a full 30 credit course, Belgrade University agrees that it isn't enough material for a full course, AELV propose that LO could be provide also with traineeship pathways that could help to raise the number of credits and we don't need to add new chapters, RENAC also suggest exams to raise credits.

ORKON says that Course must have 30 credits if we want tahta final report of the project will be accepted. After a big discussion RENAC and partners in charge of IO2 and IO4 begins like a bidding in order to raise the credits for each LO and chapters.

After that RENAC introduce the learning pathways for each selected professions and LU part of that Learning Pathways.

Intellectual Output 03 Documentaries (short movies) by AELV

AELV explain the delay in the production of documentaries due the delay in the final version of the scripts, the last one is the third version. Till the moment there are 5 chapters produced but only 2 with music and English speech.

Documentaries produced are ready in Dropbox for partners feedback

Five chapters were viewed, and partners agreed to send the feedback with the suggestion per chapter including the minute and the second in the timeline of the documentary in order to send those suggestion to edition.

Some of the suggestion was:

- **Decrease background music**
- **Insert infographic with water cycle, or capacity of the planet from WWF, etc**
- **Leave pauses between paragraphs, locution speed is so high**
- **Review of the script in English there are some mistakes, like AN instead AND**

Web-site and Activity 7 Monitoring and Evaluation of the Project by KALI,

Website is done and could be update by partners using Login and password provide by KALI, but the site to do that is in Turkish and should be use through google translators using google Chrome. Regarding to evaluation, Kali asks the partners to be faster answering the questionnaires.

The result of partners meeting questionnaire are positive till now. and the evaluation of the project till now have a ratio of 8,5 over 10 points, summarizing partners are satisfied with the progress of the project.

Kali will send the questionnaire for 3rdPM evaluation next week

Activity 8 Dissemination, Exploitation & Sustainability of the Project by BEOGRADE,

Dissemination, activities should be increase in social media, and attach pictures.

And it's pending to carry out new dissemination material:

Newsletter 2

Poster 2

Leaflet 2

The deadline for that material is May after first Outputs

BU ask to rest partner to invite friends, and friends organizations to push like in Facebook site. Publish news related energy on facebook site and proceed in the same way with Linked-in, in this case is through personal invitation.

Activity 6 Testing of the Products by ENERGIAKLUB

On the first multiplier event the whole project and all the outcomes has been presented to the participants.

Lazlo make a toor thought the different multiplier evente carry out till now, with the result and report. It's pending Spain because is planned the multiplier event last week of March after 3rd PM

Each partner have to send a report on 1st week of April.

For second multiplier event there are several question answered:

1.- Participants who participated in the first Multiplier event could participate in the second one or General Assembly.

2.- It´s possible carry out online questionnaire to participants in multiplier event instead on paper

3.- It´s possible carry out differente multiplier event with the same objective in different places and dates and we could sum-up at the end. It´s easier than move people to one place.

NEXT PARTNER MEETING WILL BE IN BELGRADE ON 27-28 SEPTEMBER