



PROJECT NUMBER - 2016-1-TR01-KA202-33958

**CLEAN-kWAT PROJECT
4th MEETING IN BELGRADE (SERBIA) WORKSHOP
PROGRAMME
27th and 28th September, 2018**

**Integrating Environmental Considerations into Energy
Systems Development**

Participants:

BASAK TASELI, EVREN ALTIOK, GIRESUN UNIVERSITY, GIRESUN, TURKEY

GAMZE YUCEL ISILDAR, FERIHA YILDIRIM, GAZI UNIVERSITY, ANKARA TURKEY

**ALTAN DIZDAR, ORKON INTERNATIONAL ENGINEERING TRAINING
CONSULTING INC, ANKARA TURKEY**

UTA ZÄHRINGER, EMILIE TINGWEY, RENAC, BERLIN, GERMANY

JOSE M.DAZA, CARMEN BOUTELLIER, AELV, SPAIN

SAHIKA KARDAM, MEHMET KARDAM, KALI, ANKARA, TURKEY

LASZLO MAGYAR, SZILVIA BOGDANY, ENERGIACLUB, BUDAPEST, HUNGARY

ALEKSANDRA SRETENOVIC, UB BEOGRAD, BELGRAD, SERBIA

**Meeting place : Faculty of Mechanical Engineering, Kraljice Marije
16, Belgrade, room 104**



PROJECT NUMBER - 2016-1-TR01-KA202-33958

MINUTES OF THE 4th CLEAN-kWAT MEETING IN BELGRADE

27.09.2018 (Thursday)

10.30-11.00 Welcome and start of the meeting, an opening speech of hosting organisation **UNIVERSITY OF BELGRADE,**

- Short introduction, welcome and opening speech were done by vice rector of University of Belgrade, Dr Nenad Zrnic
- Welcome and introduction words from the representative of University of Belgrade Aleksandra Sretenović
- Short overview of the planned workshop schedule and planned social activities was given

11.00-11.30 Project Management and Administration by **ORKON**

- Overall information on project achievements, partnership, intellectual outputs, was presented by Altan Dizdar
- Short description of finished work and finance was presented (Multiplier events, Book, National Reports, e-learning module, website, dissemination activities, etc.)
- Partners were reminded about the required financial documents necessary for successful closing of the project
- The possible future collaboration of partners was also discussed, continuation of the project topic during some related project
- Comparing of the achieved results with the Proposal was done
- Other related projects were presented



PROJECT NUMBER - 2016-1-TR01-KA202-33958



11.30 – 12.00 Coffee Break

**12.00 – 12.15 CLEAN-kWAT Intellectual Output 01
National Searches in the Countries in EQF, ECVET of Clean Energy
Systems Developers, by GAZI UNIVERSITY**

- Short presentation of the final forms of the National Reports was given by Gamze Isildar

**12.15 – 12.30 CLEAN-kWAT Intellectual Output 02
Book on: "Integrating Environmental Considerations into Energy
Systems Development" by GIRESUN UNIVERSITY and GAZI
UNIVERSITY**

- Short summary and presentation of the final form of the English book was presented by Basak Taseli
- It is required from Partners to check if the Book is prepared in an adequate pdf format in national languages (containing Cover, Q&A after each chapter)
- If it would be required by the Turkish National Agency, Giresun University will prepare printed copies of the Books
- Management of the financial documents and required documents from the partners for the payments was presented by Evren Altiook
- Same template as for the Advanced payments closure is requested for the Final Financial statement from the Partners
- It is necessary that Partners prepare all required Financial documents by 10.10.2018. latest



PROJECT NUMBER - 2016-1-TR01-KA202-33958



12.30 – 14.00 Lunch

14.00 – 14.30 CLEAN-kWAT Intellectual Output 03 Documentaries (short movies) by AELV,

- Presentation of the finished movies was done by Jose Daza
- Jose highlighted that the use of DVDs is in this period obsolete, people are not using it anymore, there are no more DVD equipment installed in modern laptops
- there should be another way of distributing videos to interested parties, besides hyperlink to youtube videos from website
- It should be possible to watch documentaries without internet connection
- The proposal is to disseminate it via USB containing different folders

14.30 – 15.00 CLEAN-kWAT Intellectual Output 04 Knowledge, Skills and Wider Competences with Learning Objectives of the Professions by RENAC,

- Presentation of the final prepared output, knowledge, skills and competences with learning objectives of the professions, learning pathways, ECVET points and ECVET credits was done by Uta Zahringer and Emilienne Tingwey
- It was highlighted that this task was very useful also for all the participants in the project
- It helped all the partners understand better certification processes and credit system in general



PROJECT NUMBER - 2016-1-TR01-KA202-33958

- Altan Dizdar stated that this is one of key results of the project, with special importance given to the mobility of employees
- The certification is found to be important for sustainability of the project



15.00 – 15.30 Coffee Break

**15.30 – 16.00 CLEAN-kWAT Intellectual Output 05
E-learning Portal with Energy, Environmental and European
Components by ORKON,**

- Presentation of e-learning portal (Moodle) was done by Altan Dizdar
- The moodle platform covers National Reports (with quiz), Book (with quiz) and documentaries
- The platform was tested and evaluated by partners

**16.00 - 16.30 CLEAN-kWAT
Web-site and Activity 7 Monitoring and Evaluation of the Project by
KALI,**

- The final form of the website was presented by Sahika Kardam
- All dissemination materials are uploaded to the website in all languages
- All Intellectual outputs are also available in all languages
- The documentaries are available via YouTube link
- The results of the evaluation of the transnational partners meetings so far was presented
- The results of the evaluation of the activities and intellectual outputs within the project were presented
- KALI prepared the questionnaires for the final meeting and distributed between partners (uploaded to Dropbox)



PROJECT NUMBER - 2016-1-TR01-KA202-33958

- After gathering the filled questionnaires from partners, the final form of Evaluation activity report will be prepared until 10.10.2018.

16.30 – 17.15 General Discussion



19.00 Common Partners' dinner

28.09.2018 (Friday)

10.00 – 10.45 CLEAN-kWAT Activity 8 Dissemination, Exploitation & Sustainability of the Project by BEOGRADE,

- Presentation of all dissemination materials produced for the project (2 leaflets, 2 newsletters, 2 posters, brochure and folder) by Aleksandra Sretenović,
- All dissemination material have been translated to all languages (English, Turkish, Serbian, Hungarian, German and Spanish)
- All partners should check if all dissemination material are available on the project website
- Presentation of the successful Dissemination report (88 activities in total)
- Dissemination activities include private meetings, attending and participating in conferences, dissemination of hard copies of materials, engaging public authorities, social networks, etc.
- The sustainability of the project results is ensured by introducing materials into various courses in Universities and training centers



PROJECT NUMBER - 2016-1-TR01-KA202-33958



10.45 – 11.15 Coffee Break

11.15-11.45 Activity 6

Testing of the Products by ENERGIACLUB

- Presentation of the results of the multiplier events by Laszlo Magyar
- All planned multiplier events have been successfully performed
- All multiplier events had even more participants than planned
- After collecting all data and questionnaires from the multiplier events including conference and web conference, the final testing report will be prepared until 10.10.2018.



12.00 – 14.00 Lunch

A1 (Project Organisation & Management) GIRESUN+ORKON

A2 (Development of the Training Book) GIRESUN + GAZI + ENERGIACLUB + BELGRADE

A3 Development of Documentaries AELV + BELGRADE

A4 (Description of Qualifications, Learning Objectives and European components) RENAC+ GAZI

A5 (Setting up the e-learning Portal) ORKON

A6 (Testing of the Products) ENERGIACLUB + GIRESUN + GAZI + BELGRADE + ORKON + KALIENERGY + AELV + KALIENERGY

A7 (Monitoring and Evaluation of the Project) KALIENERGY



PROJECT NUMBER - 2016-1-TR01-KA202-33958

**A8 (Dissemination, Exploitation & Sustainability of the Project)
BELGRADE + GİRESUN + GAZI+ ENERGIACLUB + AELV + ORKON +
KALIENERGY**

Web-site : KALIENERGY



19.00 Common Partners' Dinner