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PROJECT NUMBER - 2016-1-TR01-KA202-33958

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DEVELOPMENT OF INNOVATION PROJECT

2016-1-TR01-KA202-33958

CLEAN-kWAT

**Integrating Environmental Considerations into Energy
Systems Development**

4th Belgrade Meeting Evaluation Report

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PROJECT NUMBER - 2016-1-TR01-KA202-33958

CONTENTS

INTRODUCTION.....

.....3

THE MEETING.....

.....4

METHODOLOGY OF EVALUATION.....6

MEETING RESULTS.....

...8

CONCLUSION.....

.....11

ANNEXES.....

.....12

ANNEX 1 – 4th Belgrade Meeting Evaluation Questionnaire



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PROJECT NUMBER - 2016-1-TR01-KA202-33958

ANNEX 2 – Detailed Demonstration of Partner Results

CLEAN-KWAT 4th BELGRADE MEETING EVALUATION REPORT

Dates: 27- 28 September 2018

Meeting place: Belgrade, Serbia

1. INTRODUCTION

This is the evaluation report for the 4th transnational meeting of the Erasmus+ Development of Innovation “CLEAN-kWAT” Project that took place on September 27 - 28th 2018, in Belgrade, Serbia, in order to foresee solutions for any kind of problems and evaluate the final situation of outcomes as the project came to the end. The aim is to have a successful finalization of the project and the products by internal monitoring and evaluation of the project.

It is focused on the final stage of the project, the outcomes, and the general operational approach, including:

- a review of project meeting, particularly focused on meeting outcomes, work package review, and status of partnership communication;





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PROJECT NUMBER - 2016-1-TR01-KA202-33958

- participant observation, face-to-face (individual and group) discussions and consultation with project partners at the fourth transnational meeting in Belgrade, Serbia, which includes a questionnaire for evaluating the fourth meeting.

The evaluation approach is designed to judge the degree of success of the project in a conventional output/outcome format, as well as to directly support the achievement of project objectives through a process of regular progress review and feedback. It also includes the review of the agreed work package tasks, and assessing partnership strengths and weaknesses. This involves capturing successes and avoiding difficulties as they might arise through recommended actions that are designed to minimize the incidence of barriers to the successful completion of the project.

2. THE MEETING

All partners could participate in Belgrade 4th international meeting.

Participants:

The participants of the meeting are given below;

Participants:

BASAK TASELI, EVREN ALTIOK, GIRESUN UNIVERSITY, GIRESUN, TURKI

GAMZE YUCEL ISILDAR, FERIHA YILDIRIM, GAZI UNIVERSITY, ANKARA

**ALTAN DIZDAR, ORKON INTERNATIONAL ENGINEERING TRAINING
CONSULTING INC, ANKARA TURKEY**

UTA ZÄHRINGER, EMILIEENNE TINGWEY, RENAC, BERLIN, GERMANY

JOSE M.DAZA, CARMEN MUNOZ, AELV, SPAIN

SAHIKA KARDAM, MEHMET KARDAM, KALI, ANKARA, TURKEY

LASZLO MAGYAR, SZILVIA BOGDANY, ENERGIACLUB, BUDAPEST, HUNG





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PROJECT NUMBER - 2016-1-TR01-KA202-33958

ALEKSANDRA SRETENOVIC, UB BEOGRAD, BELGRAD, SERBIA

In the meeting mainly the progress in the tasks of partners and workplan, and the successful finalization of the project were discussed. Each partner presented its own progress and each work was integrated to the project progress, specifically the intellectual outputs and discussions done on how to proceed on the final tailoring of outputs, the responsibilities and the deadlines. Detailed descriptions of multiple events, dissemination, exploitation & sustainability of the project, the tasks and responsible partners were also discussed. The possible future collaboration of partners was also discussed. Comparing of the achieved results with the Proposal was done.

The meeting was very fruitful and every partners' opinion was valued in the discussions. A very strong agreement at the end of the meeting was achieved.

3. METHODOLOGY OF EVALUATION

The evaluation material is based on the evaluation questionnaires administered by the project evaluator, KALIENERGY. The questionnaire was designed to evaluate the following four subjects;

1. Meeting Organisation
2. Meeting Efficiency
3. Outcome Adequacy
4. Activities of the Project

Evaluation subjects of the transnational meetings include whether:

- Partners received advanced notification of agenda and role,





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PROJECT NUMBER - 2016-1-TR01-KA202-33958

- Communication between promoter and partners were adequate,
- Communication regarding: working programme; project aims, methodology, technical & financial issues; exchanging contact data was adequate,
- Partners actively participated in the meetings and were well prepared,
- Scheduling/timetables: meetings, work load and milestones,
- General organization of the meetings: premises, facilities, agendas, technical equipment,
- Materials, presentations and discussions at the meeting were: useful, relevant, complete, and sufficient,
- Discussions regarding difficulties, work methods and dissemination,
- Distribution of the tasks within the project: clear (in writing, indicating the responsible partner, activity and time period), related to the specialization and expertise of each partner,
- Partners level of satisfaction with: social programme and accommodation, working atmosphere, work packages and phases, promoter assistance during meetings and meeting outcomes.

The partners evaluated the meetings and project activities/outcomes by rating the level of effectiveness. The evaluation scale provided is from one to ten, where 1 = not at all and 10 = excellent and 2-9 as varying degrees in between. The questionnaire is given as Annex I.

Participants were given 4 open questions to be able to elaborate their impressions more on suggestions for improvements for the meeting and for the questionnaire itself.

The main objective of the transnational meeting evaluation report is to identify the strengths and weaknesses of the meeting and the state of the CLEAN-kWAT project.





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PROJECT NUMBER - 2016-1-TR01-KA202-33958

4. MEETING RESULTS

The overall rating for the CLEAN-kWAT project is 9.79.

The highest rating of “10” is for the questions “The meeting objectives were clear to me”, “Partners have actively participated in the meeting” and “Assistance from the promoter was adequate during the meeting. The explained working programme for the project is adequate to the aims of the project.” And the lowest rating of 9,50 (which is a very high score) is for the question “I am satisfied with the working methods/progress of Activity 4 (Description of - Qualifications, Learning Objectives and European components) and the coordinator RENAC/GAZİ.”

The questionnaire has inner components as structure so that we can evaluate them separately. From the answers we can give the ratings as;

- Overall rating for meeting organization is 9.84.
- Overall rating for meeting efficiency is 9.82.
- Overall rating for outcome adequacy is 9.79.
- Overall rating for activities of the project is 9.73.

Only AELV made a commend as given below;

- The only lack of the meeting was the internet facilities and We miss a speaker to connect to the computer to listen to documentaries.

Based on the open ended questions;

- What do you think could have been done in a better way during the meeting?

- Everything was fine during the meeting.
- Everything was positive during the meeting.
- The last meeting of the project was very satisfactory in several aspects; good partnership, great social program and beneficial project products.





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PROJECT NUMBER - 2016-1-TR01-KA202-33958

- The only lack of the meeting was the internet facilities and we miss an speaker connected to computer in order to listen documentaries.

The detailed demonstration of partners' result is given in Annex II.

5) CONCLUSION

The overall rating for the CLEAN-kWAT project is 9.79 which is a very high score.

Based on combined results of the evaluation questionnaires of the fourth transnational meeting in Belgrade, Serbia, it can be deduced that the project CLEAN-kWAT is well able to meet the aims and goals as established at the onset of this project.

As this CLEAN-kWAT project evaluation report reveals that the project partners work well together and it is anticipated, based on these results, that project's end products do undoubtedly not only meet but exceed expectations regarding quality, usefulness and contribute to the promotion of ethical aspects of environmental training programs to promote greening business and expand employability.



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PROJECT NUMBER - 2016-1-TR01-KA202-33958

ANNEXES